
How to Get Your Annual State Cultivation License

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Agenda

- Identify the governing agencies in the Application Process
- Who issues specific required documents and authorizations
 - Department of Fish and Wildlife Authorizations
 - State Water Resources and Control Board Registrations and Authorizations
 - CalCannabis Application Requirements
- What happens after your state license is issued

GreenGrowth CPAs



About Us

- Tax Preparation: completed over 500 Annual Tax Returns for cannabis operators spread across all verticals:
 - dispensary, distribution, cultivation, manufacturing, delivery and testing
- >300 clients based in California, Colorado, Michigan, Oregon and Washington
- Performed over a dozen audit related projects in the last year
- Expected to hit 7-digits in revenue
- Thorough and deep understanding of tax, compliance and assurance related requirements for the cannabis industry

Where to start

- Applying for your annual state license does not have to be hard!
- Identify the different government agencies
 - Department of Food and Agriculture's CalCannabis-- Governing Authority
 - Department of Fish and Wildlife
 - State Water Resources Control Board

3 agencies involved in the licensing process

- Department of Food and Agriculture CalCannabis: **overseeing authority**
 - Visit their site to access the application and supporting materials
 - Submit through their online portal
- California Department of Fish and Wildlife
 - Issues Lake and Streambed Alteration Agreement
 - 3 types:
 - Self-Certification, General Agreement and Standard Agreement
 - To get the right document, notify the Department through EPIMS (online portal)
 - Environmental assessment for your project
 - State Water Resources Control Board

State Water Resources Control Board (SWRCB)

- Small Use Irrigation Registration documentation
- Water Quality Protection Enrollment (waste discharge program)
- Conditional Waiver of Waste Discharge Requirements or a Notice of Applicability
- Oversees Well Logs and Diversion Authorizations

Can help you determine your water sources:

- retail water supplier, public water system, groundwater well, rainwater catchment system, or diversions from a water body

Requirements from Department of Fish and Wildlife

Applicants will need to obtain:

- Lake and Streambed Alteration Agreements (LSA)
 - OR written verification documents that state you do not need an LSA
- California Endangered Species Report
- CEQA Compliance: California Environmental Quality Act

Requirements from CalCannabis

The usual requirements for local and state applications are to be expected:

- owner information
- copies of government issued identification
- property and facility information
- financial information

Property & Facility Information (Property Diagram)

- Parcel Boundaries
- Premises Boundaries
- Perimeter dimension
- Entrances/exits
- Roads
- Water crossings
- Water diversion
- Water sources
- Geographic coordinates
- APN
- Non-cannabis activities
- Needs to be scaled in Feet

Who is an owner?

Owners are can be individuals, business entities, or other groups with an aggregate ownership interest of 20% or more in the business applying for a license.

An owner could also be the chief executive officer or member of the board of a non-profit, or an individual who will participate in the direction, control, or management of the business, as outlined in Business and Professions Code, Division 10, Sections 26001a1.

Local Authorization/Permit

Local Authorization will be issued by the city or county where your facility will be/is currently located.

Annual State Applications require that applicants already be permitted in their respective localities.

Right to Occupy

Leasing the property, the Landlord will have to provide documentation

- Demonstrating that the applicant has permission to cultivate commercial cannabis on the property. Lease Agreements and/or other agreements regarding the lease should be included.

If the applicant is the landowner

- Applicant will have to provide a title or deed of the property, demonstrating the applicant's ownership.

Business Formation Documents

All documents filed with the Secretary of State must be submitted with a completed application.

The Secretary of State maintains a portal called 'cannabizfile' where all business formation documents of cannabis businesses can be found and uploaded directly to the submission portal on the CalCannabis website.

CEQA Compliance

Documentation that demonstrates exemption or compliance with CEQA.

In the event that there is no CEQA compliance or exemption documentation from the City or County, then the burden of providing this documentation to the state falls upon the applicant.

Other Requirements

1. **California Department of Tax and Fee Administration Seller's Permit**
2. **Labor Peace Agreement:** if the applicant has employed 20 or more employees
3. **Surety Bond:** submit a \$5,000 surety bond to the state
4. **Live Scan:** background check

Other Requirements

1. **EnviroStor Records:** submit evidence that a hazardous materials records search of the EnviroStor database was completed
2. **Pest Management Plan**
3. **Waste Management Plan**
4. **Cultivation Plan:** including a premises diagram, property diagram, and lighting diagram

Other Requirements

1. **Limited Waiver of Sovereign Immunity**
2. **List of Persons with a Financial Interest**
3. **Waste Discharge Program Enrollment- SWRCB**
4. **Water Quality Protection Enrollment- SWRCB**
5. **Small Use Irrigation Registration- SWRCB**
6. **Lake or Streambed Alteration Agreement** or written verification of non-applicability- CDFW
7. **Water Sources**
8. **Power Source:** Grid, Solar, Generator operating at more than 50 HP, Generator operating at less than 50 HP

What happens after your state license is issued

- 10 days to complete CalCannabis' California Cannabis Track and Trace Training
- Upon completing training, you will then have five (5) days to order your RFID Tags

Key Takeaways



- Start gathering your materials early; this process takes time
- You will need to work with three (3) separate agencies before submitting your application
- Get guidance to make sure you're meeting all the application requirements!



**Questions or need help with a
license application?**

Contact Green Growth CPAs today!

www.GreenGrowthCPAs.com

(800) 674-9050